



TDES Weekly Updates 2018-19 12.21.18

Happy Holidays!

Formal Announced Observation

The FAO is due today, **December 21** for RSP providers including school counselors. Please remember to email your evaluator and the TDES mailbox, tdes@clevelandmetroschools.org if your FAO is not completed by the close of school today.

D1 and D4 for Paraprofessionals

D1/D4 is due today, **December 21**. The entire process, including the conference, should be complete by December 21.

Walkthrough 2

Walkthrough 2 is due today, **December 21** for year-round schools ONLY. WT2 is due **February 1** for traditional schools and cannot be started until second semester. A walk-through is a short classroom visit of 5-15 minutes. Following the walk-through, written feedback is provided through the TDES portal. The teacher may add additional evidence but is not required to. The teacher can request a post conference but the post conference is not mandatory. Please remember to email your evaluator and the TDES mailbox, tdes@clevelandmetroschools.org if your WT2 is not completed by the due date.

Evaluator Think Tank

The next Evaluator Think Tank will be January 29 at East Professional Center (room 226). Two sessions will be offered from 8:00-10:00 am and 3:30-5:30 pm. Both sessions will be the same. The focus will be the Unannounced Observation and Para D2/D3. One evaluator from each building should plan to attend.

Invalid Credentials

Please note that passwords are expiring. If you receive an "invalid credential" error message when logging into the portal, please update your password on a district PC. Log off the computer, log back on and put in credentials, then click control, alt, delete. This will prompt the update. Do not contact the tech department help desk. Megan Scully can assist you with this process if needed.

OTES Renewal Certification

OTES renewal certification must be taken in a proctored setting. For renewals, please use the link below to register with the Office of Professional Development for testing date and times [OTES/OPES/CRESS Assessment Registration Link](#). Please plan to arrive as early as possible to test, before 10:00 is recommended. EPC staff are not able to stay late to continue to proctor and administrators who arrive late in the afternoon may not be accommodated.



OPES Renewal Certification

OPES renewal certification must be taken in a proctored setting. For renewals, please use the link below to register with the Office of Professional Development for testing date and times [OTES/OPES/CRESS Assessment Registration Link](#). Please plan to arrive as early as possible to test, before 10:00 is recommended. EPC staff are not able to stay late to continue to proctor and administrators who arrive late in the afternoon may not be accommodated.

TDES 2018-19 Training Dates

***Training will take place at East Professional Center unless otherwise noted**

January 14	TDES for New Paras/teachers	9:00-12:00 East
January 29	Evaluator Think Tank-UO	8:00-10:00, 3:30-5:30 East (room 226)



Year Round Calendar 2018-2019

Event	Date
Portal Opens	August 6
GP/IP	August 24
WT 1	September 14
FAO	November 16
Para D1/D4	December 21
WT2	December 21
UO	February 15
Para D2/D3	March 22
WT3	March 22
Composite	May 3

TDES Traditional and Extended Year School Calendar 2018-2019

Event	Date
Portal Opens	August 21
GP/IP	September 7
WT 1	September 28
FAO	November 16
Para D1/D4	December 21
WT2	February 1
UO	March 22
Para D2/D3	March 22
WT3	April 18
Composite	May 3

RSP Calendar 2018-2019

Event	Date
Portal Open	August 21
GP/IP	September 7
FAO	December 21
DS-1	February 22
DS-2	April 12
Composite	May 3